



1st Clifton (York) Sea Scout Group



RN 57

Beavers

Cub Scouts

Sea Scouts

Explorer Scouts

1st CLIFTON (YORK) SEA SCOUT GROUP ANNUAL GENERAL MEETING MINUTES

Monday 26th June 2023 – 7.30 pm

Present:

Antony Hale, Deborah Watson, Claire Hutchinson, Jon Chiplin, Jackie Chiplin, Tim Clarke, Abi Clarke, Pete Dowling, Simon Errington, Peter Ingham, Elyce Lamb, Matthew Holmes-Potter, Jen Moore, Heidi Moore, Richard Rowson, Susan Sharman, Phil Stead, Peter Swann, Joy Turner, Mark Turner, Geoff Thompson, Melissa Loader, Simon Mills, Barry Byatt, Sarah Norville

Apologies: Tom Moore, David McDowell

1. Welcome & Introductions

The Group Scout Leader welcomed everyone to the meeting and thanked all those attending.

2. Acceptance of minutes of Annual General Meeting held July 2022

The minutes of the previous meeting were received without further questions.

3. Receive the Annual Statement of Accounts for the year ending 31st March 2023

The accounts were received, considered and accepted.

4. Governance topics

- Adopt the model constitution from Policy, Organisation and Rules

The model constitution was adopted.

- Note the Group's financial year

The Group's financial year was noted as 1 April – 31 March

- Note the change from Executive Committee to Trustee Board

The Group Scout Council noted the change of Executive Committee to Trustee Board.

- d. Agree the number of members that may be elected to the Trustee Board
The Group Scout Council agreed that 4 people could be elected to the Trustee Board
- e. Agree the quorum for each of the Group Scout Council (including this AGM) and meetings of the Group Trustee Board

It was agreed that the minimum number for a quorum at the Group Scout Council was 15 and 1/3 of the members of the Trustee Board plus 1.

- f. Charity registration

It was noted that all scout groups are charities and can use the umbrella registration of the Scouts. Those meeting certain criteria are required to be independently registered and that 1st Clifton (York) Sea Scouts were proceeding with their registration.

5. Review of the previous year

- a. The Group Scout Leader's review of Scouting in 1st Clifton (York) Sea Scouts

The Group Scout Leader thanked everyone for attending noting that the attendees included some new faces and many old ones. He recorded his thanks to the significant number of people who worked to deliver the Group activities. He noted the fantastic job done by the leadership team but they required new volunteers to continue the work and offers spaces to young people within each section.

He thanked the Group Executive for all their hard work, keeping the Group running, noting that the Executive do exceptionally well to keep everything going. He particularly thanked the Chair for her continued support and help to run the Group and taking on some of his duties.

As a result of the transition to the Trustee and Operations Boards, he would be looking to recruit an Assistant Group Scout Leader from the leadership team. There would also be an increased recruitment campaign to increase the number of leaders and volunteers within the Group.

The establishment of the Operations Board would see the need for more volunteers to support the activities that keep the Group going.

The financial status of the Group was not as good as it had been previously. The aftermath of COVID had been a reduction in the number of members and the consequent loss of subscription income. Without new volunteers to lead the sections it would not be possible to return to the previous membership numbers and the Group would continue to struggle financially. However the future for the Group is still rosy and they would continue to work to get back to where they were pre-pandemic.

- b. To receive and consider the Annual Report of the Group Executive Committee including the annual Statement of the Accounts

The Annual Review had been circulated to members prior to the meeting and questions were invited before the Group Scout Council accepted the report. It was noted that reserves were set aside for specific purposes and a general reserve of

£2k for operating. Fundraising activities were reduced and it was anticipated that the registration as an independent charity would open up different avenues for income generation. Each of the reserve pots had a specific use and will be deployed for those purposes. The Group were looking at plans to return them to a stable and sensible financial position.

The Treasurer was thanked for her work on the Group finances.

6. Making appointments

- a. Note any supporters who may be admitted to membership of the Group Scout Council, including former Scouts and parents, by the Group Scout Leader, the Group Trustee Board or the Group Scout Council.

Nil

- b. Approve the Group Scout Leader's nomination of the Group Chair

The Group Scout Leader's nomination of Deborah Watson was agreed.

It was noted that this appointment was for the year with the view to identifying a successor and transition organised to the new nominee.

- c. Election of the Group Secretary

The nomination of Sarah Norville was agreed.

- d. Election of the Group Treasurer

The nomination of Claire Hutchinson was agreed.

- e. Elections of members to the Group Trustee Board

The following members were elected to the Group Trustee Board

Susan Sharman

Peter Swann

Peter Dowling

Tom Moore

- f. Approve the Group Scout Leader's nominations to the Group Trustee Board

The following nominations were approved

Joy Turner

Ian Lee

The following members had elected not to continue on the Group Trustee Board and they were thanked for their service.

Philip Stead

Jennifer Lawn

- g. Appoint the Independent Examiner

The Groups Independent Examiner Youping Li was approved.

7. Operations Board

The Operations Board would be established and would take over the activities such as maintenance of the building, grounds and vehicles, fundraising and other practical requirements to keep the Group functioning. It was anticipated that there would be two meetings per year of this Board with requests for action being emailed to the appropriate person.

Leaders and assistant leaders would be members of the Operations Board and over the coming weeks there would be requests for assistance via email to understand who is prepared to help and what they would be able to do. There would also be a number of title changes to reflect the new structure.

8. Date of next Group Executive meeting

To be advised

Closure of meeting.