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Beavers

# 1<sup>st</sup> Clifton (York) Sea Scout Group



Cub Scouts

Sea Scouts

Explorer Scouts

## 1st CLIFTON (YORK) SEA SCOUT GROUP

### GROUP SCOUT COUNCIL ANNUAL GENERAL MEETING MINUTES

**Sunday 22<sup>nd</sup> September 2024 – 2.00 pm**

#### **Present:**

Antony Hale, Deborah Watson, Claire Hutchinson, Beena Box, Stuart Box, Barry Byatt, Jon Chiplin, Jackie Chiplin, Jonathan Chiplin, Tim Clarke, Catherine Clarke, Andy Copeland, Pete Dowling, Peter Ingham, Paul Mills, Simon Mills, Tom Moore, Jen Moore, Richard Rowson, Matthew Sharman, Susan Sharman, Phil Stead, Joy Turner, Mark Turner, Lily Yesayam, Sarah Norville

Apologies: Peter Swann

#### **1. Welcome & Introductions**

The Group Lead Volunteer welcomed everyone to the annual general meeting of the Group Scout Council.

#### **2. Governance Topics**

##### **a. Approve the Minutes of the Annual General Meeting 26 June 2023**

The Trustees reviewed the minutes of the Annual General Meeting 26 June 2023 and put them forward to the Council for review. It was agreed that they were a true record of the meeting.

##### **b. Adopt the Model Constitution from Policy, Organisation and Rules (POR)**

The model constitution was adopted.

##### **c. Note the Group's Financial Year**

The Group's financial year was noted as 1<sup>st</sup> April - 31<sup>st</sup> March

##### **d. Approve appointed and community members of the Group Scout Council**

It was noted that the Group Scout Council consists of volunteers, parents, trustees and member of the scout group.

##### **e. Agree the number of members that may be appointed to the Trustee Board**

It was noted that 5 – 12 members are specified and that 4 would be appropriate with the opportunity to co-opt additional members during the year.

##### **f. Approve the Quorum for future meetings of the Group Scout Council (excluding this AGM)**

The quorum was agreed at 15 attendees.

### **3. Review of the Previous Year**

#### **a. Group Lead Volunteer**

THE GLV thanked everyone for attending. Recognising a number of familiar and some new faces. It had been an interesting year for the Group with the struggle continuing to recruit sufficient volunteers. The Group continued to run one section each for beavers, cubs and scouts. The waiting lists indicated the need to return to the pre-covid levels of two beaver colonies and cub sections, but currently did not have the leadership and volunteer resources to support. The Group is extremely expensive to run, with increased running costs which are only partially offset by membership subscriptions. Key expenses included the boating activities and the requisite insurances for boats and 2 vehicles.

The GLV asked anyone present who would be interested in volunteering to speak to him outside of the meeting.

It was also noted that the Operations Team was not yet fully staffed and this required more volunteers to step forward. The big event of this year had been Larkin and preparations had started in the year under review. A number of people had stepped up to make it work. He thanked all those involved and recognised that without this support events like this would be unable to function.

He thanked the Chair on behalf of the Trustee Board for her work during the year and the last 10 years. Noting that her contribution had been critical to the running of the Group and he thanked her personally for her support to the GLV.

It was noted that in addition to the new Chair, the Group required a secretary/administrator.

Each of the sections presented an update of their activities during the last year and focussed on the contribution from each of their leaders and volunteers. Citing that without volunteers none of these activities would take place. Volunteers did not need experience of scouting to be able to fulfil these roles.

The Chair thanked the Group Lead Volunteer and Treasurer.

#### **b. Receive and Consider the Annual Report of the Group Trustee Board including the annual Statement of Accounts**

The Annual Report and Annual Statement of Accounts had been circulated prior to the meeting. The Council considered the report and questions were invited.

The Council noted that the Group had two large amounts of money set aside for specific resources. These were the new building and vehicle replacement fund. They noted the continuing need to replace the building that was life limited. That once the lease issues had been resolved, works would start to begin the fund-raising process to replace the building.

The vehicles were in intensive use over the summer and support the other activities of the Group. They required replacing along with the other road equipment periodically and the money was set aside to enable these purchases when required.

#### **4. Making Appointments**

##### **a. Appoint the Group Chair**

It was noted that it had not been possible to appoint a Chair. It was an open selection process and did not have to be anyone involved in the Group. It was agreed that the current Chair would remain involved to assist with the recruitment process and work through the transition process. It was agreed that GLV would work with Deborah Watson and Jen Moore to identify a suitable candidate.

##### **b. Appoint the Group Treasurer**

The nomination of Claire Hutchinson was agreed.

##### **c. Appoint the Members of the Group Trustee Board**

The nomination of Tom Moore, Susan Sharman, Joy Turner and Lily Yesayan were agreed.

##### **d. Appointment the Independent Examiner**

The independent examiner would be agreed.

#### **5. Closing Remarks**

The GLV and Chair thanked everyone for their attendance and the former Trustees for their work over the last year.